

Hills of Westwood HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502

NOTICE OF 2021 ANNUAL MEETING

In accordance with the Bylaws governing the Hills of Westwood HOA, and at the direction of the Board of Directors, notice is hereby given this date, 8/30/2021, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date:	Thursday, September 23, 2021
Time of Meeting:	6:00 p.m.
Place:	Harris Community Center 401 N. Alexander Street Belton, TX 76513

Important agenda items will be the election of Director(s), reports of officers and review of the previous year financials.

Enclosed is a **proxy**. If you are unable to attend the meeting in person, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 9/17/2021. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Hills of Westwood HOA

Annual Meeting
Thursday, September 23, 2021
6:00 p.m.

Agenda

- * Call meeting to order / Certify Quorum
- * Approval of minutes of 2020 Annual Meeting
- * Financial Reports / Report of Officers
- * Director Election (2 seats)
 - 1 year terms
- * New Business
 - Questions on topics not covered in existing HOA materials (see website)
- * Announce Director Election Results
- * Adjourn (no later than 7pm)

Immediately following the Annual Meeting, the Board of Directors will hold a Called Meeting to elect Officers

Hills of Westwood HOA

Annual Meeting
Thursday, September 23, 2021

Meeting Proxy

I/We _____, being
the owner(s) of _____
(address), do hereby authorize and appoint _____ to be
my/our proxy to represent me/us on the issues to be discussed at the Annual homeowners'
meeting of HILLS OF WESTWOOD POA; to be held on Thursday, September 23, 2021 at
6:00 p.m. at the Harris Community Center, 401 N. Alexander Street, Belton, TX 76513; and
to vote on my/our behalf on the issues submitted to vote at this meeting, or in the event a
quorum shall fail to attend, at such time and place as the adjourned meeting shall be
resumed. This proxy shall remain in full force and effect until such time as the meeting is
held with quorum and then adjourned. **If proxy assignment is left blank, signed proxy is
deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Hills of Westwood HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Hills of Westwood HOA

Nomination Application for the Board of Directors Election
Annual Meeting
Thursday, September 23, 2021

I, _____, submit my name
for consideration for the Board of Directors of HILLS OF WESTWOOD POA.

Signature: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

Information Regarding Nominee:

Please sign and return this form to Hills of Westwood HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com. Deadline to submit is 9/17/2021