

Hills of Westwood HOA
205 Paloma Dr
Temple, TX 76502

Colby Property Management
205 Paloma Dr
Temple, TX 76502



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NOTICE OF 2020 ANNUAL MEETING

In accordance with the Bylaws governing the Hills of Westwood HOA, and at the direction of the Board of Directors, notice is hereby given this date, 1/2/2020, that the Annual Meeting of the Association will be held at the time and place specified herein:

Date: Tuesday, January 28, 2020

Time of Meeting: 6:00 pm

Place: Lakeview Baptist Church
7717 Highway 317
Belton, Texas 76513

Important agenda items will be the election of Director(s), reports of officers and review of the previous year's financials.

Enclosed is a **proxy**. If you are unable to attend the meeting in person, please complete the proxy and return it by US mail, email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Also enclosed is a nomination form. If you are interested in serving on the Board of Directors, please complete the nomination form and return it with your proxy. Nominations are due no later than 1/22/2020. Our office **WILL** confirm receipt of your nomination by sending you a confirmation of receipt via email; if you do not receive a confirmation of receipt, it is your obligation to contact our office!

If you have any questions regarding the meeting or proxy, please call or email our office at your convenience.

Hills of Westwood HOA

Annual Meeting
Tuesday, January 28, 2020

Agenda

- * Call meeting to order / Certify quorum
- * Approval of minutes of 2019 Annual Meeting
- * Reports of Officers
 - no questions are taken during Reports*
- * Director Election
 - Two Seats Available (1 Year Terms)
 - An additional resident seat is being opened this year!*
- * New Business
 - Questions on topics not covered in existing
HOA materials (see website)
- * Adjourn (no later than 7pm)

Immediately following the Annual Meeting, the Board of Directors will hold a Called Meeting to elect Officers

Hills of Westwood HOA

Annual Meeting
Tuesday, January 28, 2020

Meeting Proxy

I/We _____, being the owner(s) of _____ (address), do hereby authorize and appoint _____ to be my/our proxy to represent me/us on the issues to be discussed at the annual homeowners' meeting of HILLS OF WESTWOOD POA; to be held on Tuesday, January 28, 2020 at 6:00 pm at the Lakeview Baptist Church, 7717 Highway 317, Belton, Texas 76513; and to vote on my/our behalf on the issues submitted to vote at this meeting, or in the event a quorum shall fail to attend, at such time and place as the adjourned meeting shall be resumed. This proxy shall remain in full force and effect until such time as the meeting is held with quorum and then adjourned. **If proxy assignment is left blank, signed proxy is deemed to be assigned to the Board President.**

Signature of Owner

Date

Please sign and return this meeting proxy at your earliest convenience to Hills of Westwood HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com, or give your signed proxy to another resident to present at the meeting.

Hills of Westwood HOA

Nomination Application for the Board of Directors Election Annual Meeting Tuesday, January 28, 2020

I, _____, submit my name
for consideration for the Board of Directors of HILLS OF WESTWOOD POA.

Signature: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

Information Regarding Nominee:

Please sign and return this form to Hills of Westwood HOA, c/o Colby Property Management, 205 Paloma Dr, Temple, TX 76502. You may also send it by email to Manager@ColbyHOA.com. Deadline to submit is 1/22/2020